



BTEC Professional Award (Level 4) in Business Continuity Management

The **BTEC in Business Continuity Management** is a nationally recognised qualification that demonstrates you have achieved a certain level of skill and competence as a business continuity professional. BTECs offer a realistic and accessible option if you want your performance and skills recognised.

The **BTEC Professional Award in Business Continuity Management (Level 4)** covers the knowledge, understanding and skills for the business continuity professional.

What will I gain?

Once you have completed this qualification you will:

1. Understand the requirements of **business continuity**
2. Be able to manage business continuity **plans and arrangements**
3. Be able to promote **business continuity management**

Who is it for?

This qualification is aimed at people who manage business continuity in order to coherently and comprehensively achieve the UK resilience objectives successfully. There are no formal entry requirements.

How is it taught?

The qualification has 40 guided learning hours with an element of distance learning study. Learners will attend a three day taught programme within the 40 guided learning hours.

How is it assessed?

This qualification is about the relevant knowledge, understanding and skills required for business continuity. Learners will know and understand the legislation and guidance for business continuity, the business continuity management life cycle, as well as business continuity organisation. They will manage business continuity plans and arrangements, including impact analysis and awareness raising. Learners will promote business continuity management, communicating plans, risks and relevant information. Consequently assessment is through successful completion of a practical assignment and an evidence portfolio.

This course is endorsed by the Emergency Planning Society.

For further information call 0333 123 2502 or email info@skills2share.co.uk

